

MELSONBY PARISH COUNCIL MINUTES**THE MEETING OF MELSONBY PARISH COUNCIL HELD ON Wednesday 10th January 2024 at 7.30pm at St James Church Meeting Room****PRESENT:** Cllr G Angus (GA), (Chair), Cllr V Elrington (VE) (Vice Chair), Cllr J Stansfield (JS), Cllr W Nixon (WN), Cllr B Bottle (BB), Cllr T Henderson (TH).**In attendance:** J Pears (Clerk) and residents.

Item	Covering	Summary	Detail/Action	Action/By Who
1.	Apologies		ACCEPTED - Cllr T Sutton (TS) – TS arrived at 7.35pm	
2.	Declarations of Interest		None.	
3.	Minutes of last meeting		RESOLVED - That the minutes of the meeting held on 15 th November 2023 are confirmed as a true record.	
4.	Police update	No police were present at the meeting.	RESOLVED - The December update was received and circulated prior to the meeting. This was posted on the website and Facebook page.	Completed
5.	Progress report:			
5a.	NYC Councillor update	Update from Councillor Angus Thompson (AT)	RESOLVED - Councillor Angus Thompson (AT) came to the meeting at 7pm, prior to the meeting starting at 7.30pm. He gave an update to GA. GA confirmed that AT has a meeting on Friday 12 th January and will raise the issue of caravans on Jagger Lane. It was agreed that the additional information discussed at the meeting would be shared with AT prior to his meeting. AT suggested that the questions raised about the size of the new green bins should be raised with NYC. Residents could keep their small green bin however would be charged at the revised fee inline with having a large green bin, from £25 to £46.50. AT confirmed that it would not possible for blister packs to be recycled by NYC.	
5b.	Community Speed Watch (CSW) and VAS	Update.	RESOLVED – BB has downloaded the raw data and will share this with everyone. BB noted that there are a lot more vehicles travelling through the village. This data can be used to share with NYC and PCSO Elliot Brown. The VAS was installed on 18 th December 23.	BB
5c.	35 Church Row public footpath	Ongoing.	RESOLVED – No response has been received from the resident. Clerk has contacted Footpaths at NYC as the existing right of way footpath wall is blocked up. Access is currently restricted. Councillors would like to arrange a meeting on site and agree next steps to reinstate the original footpath.	Clerk/PC
5d.	St James Close remedial work	Ongoing.	RESOLVED – Councillors have asked Clerk to request an update from Highways after meeting with the contractors to raise the PC's issues/concerns. The road sweeper did come into the village however did not visit St James Close. Clerk to request this.	Clerk
5e.	Flood on Moor Road/Debris in the beck		RESOLVED – Clerk to follow this up with NYC and AT as this is still unresolved. Resident has sand bags in place, a trench needs to be dug to prevent further flooding. NYC have written to all landowners to carry out the necessary work to their ditches and beds to help prevent further flooding.	AT/Clerk

5f.	Archived Documentation		RESOLVED – GA and WN will go through the information on Friday 19 th January 24.	GA/WN
5g.	Northumbrian Water update		RESOLVED – The PC have collated a response with all issues raised and written to NW and included Rishi Sunak PM, NYC, EA. It was noted that some of the remedial work has temporarily helped with overflow and is being monitored by NW. Background: WN met Northumbrian Water (NW) on 24 th November 23 and raised all concerns and issues. NW have confirmed that the infrastructure work scheduled for before end 2024 has been pushed back for consideration in the 2025 – 2030 budget.	Clerk
5h.	Barclays Bank		RESOLVED – VE and GA completed some bank information as requested by Barclays. However, letters and emails requesting further information are still being received. VE has spent countless hours dealing with this and believes this is completed. Barclays have confirmed that the bank account is now set up as a Parish Council account.	Completed
5i.	Grassed area opposite the school	Clarification is required as to who owns a grassed area opposite the school	RESOLVED – Cllrs agreed that WN and Clerk would meet with a solicitor to look at moving this forward to take over responsibility for the land. The clerk was unsuccessful getting the guidance and advice from NYC.	Clerk/WN
5j.	Trees on the green	Remedial work required	RESOLVED – NYC have confirmed that additional tree work has been approved. Clerk will contact the tree surgeon to confirm approval and get a date for the work to commence.	Clerk
5k.	Tables at Moor Road Play Park and Play Park inspection report		RESOLVED – Agreed that this will be consider in the spring. The picnic tables at Moor Road Play Park are in need of repair and possibly to be replaced.	Completed
5l.	Limegarth Development		RESOLVED - The PC have received notification that the application was withdrawn on 3rd January 2024. Clerk has contacted Broadacres and asked that the building on site is secure and safe as they are still responsible for the site. The hedges have been cut back however the top of the hedges need cutting down. Clerk to contact Broadacres.	Clerk
5m.	Blocked drain from West Road to Jagger Lane footpath		The blocked drain has been reported to Paths at NYC. The PC have asked that NYC contact the resident directly to resolves this. Clerk to raise an issue of a blocked drain from West Road to Jagger Lane footpath. A sump appears to be blocked on the side of the resident’s property. Highways will need to contact the resident.	Clerk
5n.	Leaves around the village		Clerk contacted NYC to request that the road sweeper visits the village. JS confirmed that this has taken place.	Completed
6.	Matters Arising			
6a.	Power cuts – Northern Powergrid		RESOLVED – JS attended an on-line meeting and asked the question about the new substation at Scotch Corner and if this will eliminate the power cuts. JS is waiting for a response	JS
6b.	Caravans on Jagger Lane		RESOLVED – Clerk raised the issue with NYC. This has also been raised with AT. It was agreed the Clerk would share photos and information to AT prior to his meeting with NYC on 12 th January 24.	Clerk/AT
6c.	North Yorkshire Local Plan launch review	Email received	RESOLVED – JS attended the meeting on behalf of the Parish	Completed

6d.	New council services Parish/Town Council Consultation		RESOLVED – JS attended the meeting on behalf of the Parish. JS raised concerns about the green bins being replaced with a larger bin. The larger bin may be difficult to manoeuvre for some residents especially when full. Have they considered how this could affect residents? Clerk to put something in the newsletter	Completed /Newsletter
6e.	Precept 2024/25		RESOLVED – BB suggested that the set precept for 24/25 should be included in the newsletter. Councillors agreed – Clerk to include in the next newsletter and annually when agreed.	Completed
6f.	Dog walking signs to be placed on the approaches to the village	Email received from a resident	RESOLVED – Clerk contacted Highways and raised the request. The PC received the following response.” Whilst I note and appreciate the request for warning signs to be placed on the approaches to the village, I regret that this is not something that we would take forward” Councillors asked Clerk to share this on the website and highlight this as an accident hotspot.	Clerk/ website
7.	Finance	Clerk to provide budget report for year 2023/24 to date see Appendix – emailed to Councillors prior to meeting.	RESOLVED – Clerk provided a budget report up to 22 nd December 2023. See appendix – emailed to Cllrs prior to meeting. The following payments were approved and cheques signed: Selection boxes for Christmas event - £54.70, wine and nibbles for Christmas event - £75.00, Donation to bring Christmas to Melsonby - £100. Standing order form to be signed by VE and GA for Clerk salary increase.	Completed
8.	Planning Applications	As per appendix.	RESOLVED – Discussed and no further comments.	Completed
9.	Correspondence	Correspondence received and dealt with by Clerk since last meeting.	RESOLVED – Correspondence as per appendix.	Completed
10.	Any other business	Mirror appeared on the beck bank Poppy Project Green bins Home Upgrade Grant – HUG2 Leaking pipe on Moor Road Redundant street light Missing Jagger Lane footpath sign	RESOLVED – A mirror has appeared on the beck bank opposite Spencer House entrance. Clerk to raise this with Highways. RESOLVED – The project is providing 1000+ poppies by the end of September for Remembrance Day, approximately 40 ladies and gentlemen will be knitting/crocheting. The PC have agreed to donate £100 towards the project. RESOLVED – Email received from a resident raising the issue as existing small bins are to be replaced by a 240-litre bin at double the cost £46. This was raised with NYC. RESOLVED – NYC shared a grant available to householders in North Yorkshire. The scheme has been shared on Facebook, website and in the newsletter. A copy of the poster will be shared on the noticeboard. RESOLVED – It has been raised as an issue – There is a leaking pipe, the gully has been cleared out and linking pipe is leaking. RESOLVED – Clerk has requested the new street light (Number 12) is activated before the redundant street light is removed. RESOLVED – The sign is missing. Clerk to raise this with Paths at NYC.	Clerk Clerk Clerk Clerk Clerk

11.	Public participation	Opportunity for residents to bring matters to the attention of the Parish Council.	<p>RESOLVED – Bringing Christmas to Melsonby – The project put lights around the Christmas tree and lit up some of the village green. Were the PC happy with the project? Councillors agreed the lights should continue in future years and supported the project. The lights will need a permanent and bigger power supply. Perhaps use the substation? Clerk to write to Northern PowerGrid to look at using this as the power supply. The project would require a meter, secure box and 16amp plugs.</p> <p>RESOLVED - JS asked if lights will be installed on the church footpath. There is a meeting on Monday and this will be raised. The church heating will also be discussed.</p>	Completed
12.	Items for future agenda	Opportunity for Councillors to bring up items to be included in next meeting's agenda.	None.	
13.	Date of next meeting		The next meeting will be on 13th March 2024 at 7.30pm in St James Church Meeting room.	
<u>Meeting ended at 9.20pm</u>				